

Aerospace & Defense Supplier Summit Seattle Washington State Convention Centre 13 & 14 March 2012

ADS will be coordinating the UK Group at Aerospace & Defense Supplier Summit Seattle (A&DSS) which will take place at the Washington State Convention Centre in Seattle on 13 & 14 March 2012.

The first of its kind in the United States, Aerospace & Defense Supplier Summit Seattle is an opportunity for leaders in the aerospace industry to meet with potential industry partners. The industry is facing significant growth in the coming years, and we need to be prepared to meet the demand. A&DSS Seattle enables companies throughout the global supply chain to come together, make connections, and identify new business partners.

The event has the full support of Boeing and Boeing is actively recruiting top supplier partners to participate and engage in A&DSS Seattle, making connections and participating in discussions that will create greater capacity and capability in the supply chain. All business categories will be relevant as Boeing Commercial Airplane, Boeing Defense, Space and Security, Boeing Shared Services and Boeing Engineering, Operations and Technology will be involved.

This is an outstanding platform for specialists involved in manufacturing and subcontracting processes to meet through direct one to one meetings. Our proven methodology makes it easy for supply chain, procurement, engineering teams, sub-contractors to specify their requirements and capabilities and meet through a matchmaking program.

What is A&DSS?

A&DSS offers participants the opportunity to identify and request meetings with relevant contacts prior to the event, resulting in a customized list of pre-determined and personal business meetings, tailored specifically for each individual participant.

Who participates in A&DSS?

Those looking to meet suppliers and manufacturing partners: Supply Chain, Procurement, Purchasing, Engineering, Fabrication, R&D, etc.

Those looking to sell capabilities, products and services: Sales, Marketing, Business Development, Technical Promotion, etc

A&DSS is not an exhibition. It is a business to business forum offering you the opportunity to identify and request meetings with relevant contacts through detailed online profiles prior to the event.

Benefits of participating in A&DSS Seattle:

- greater visibility of your profile through our online and detailed catalogue
- identify and request meetings with relevant and high level contacts prior to the event
- save time and money by having direct contacts with your targets in only two days
- turnkey service: 100% business oriented event, 100% professional

Benefits of participating within the UK Pavilion:

- ADS has negotiated an excellent rate for UK participants
- A personalised 2-day schedule of pre-planned B2B meetings based on your choices
- Access to all workshops and conferences
- A fully equipped 6 or 12 sq m booth (depending on the option you take) per company including wall space, signage, desk and chairs for each participant
- The possibility to display a graphic/pop up
- A detailed company profile in the online Aerospace & Defense Supplier Summit Seattle catalogue
- A memory stick pre-loaded with the Aerospace & Defense Supplier Summit Seattle catalogue
- Coffee bar access on 23 & 24 November (hot and cold drinks served)
- Lunch on 23 & 24 November (hot and cold drinks included)

To participate in Aerospace & Defense Supplier Summit Seattle, please complete the attached application form and return it to **Gen Richards** on gen.richards@adsgroup.org.uk no later than **Wednesday 15 February 2012**.

Aerospace & Defense Supplier Summit Seattle
Washington State Convention Centre
13 & 14 March 2012

General Information

Dates

Trade days: 13 & 14 March

Venue

Washington Convention Center, Seattle

Contractors

FREIGHT: For competitive quotes please contact ADS' official freight contractor:

Neil Frankcom

Premier Showfreight Ltd

Tel: 020 8915 1074

Fax: 020 8915 1050

Email: neil@premiershowfreight.com

TRAVEL AND ACCOMMODATION:

Recommended flight times and hotel details will be forwarded to you upon receipt of your application.

UK Pavilion

Each 6 or 12 sq m stand (depending on what option you take), **for sole use by one company**, will consist of walling, carpet, spotlights, furniture, tables and chairs. Each company will have the option to display a graphic.

Please note that there is no power supply to your stand included in the rate quoted below. If you require a power supply please request costs from Gen Richards.

Services and benefits:

- Negotiation of prime sites, rates and benefits with show organisers
- 75% of administrative duties undertaken on behalf of your company
- Liaison with show organisers
- Assistance with freight and logistical requirements
- Assistance with travel and accommodation
- Regular group circulars
- Provision of local knowledge and information
- Advice from Government departments and specialist divisions

APPLICATION FORM

AEROSPACE & DEFENSE SUPPLIER SUMMIT SEATTLE
WASHINGTON CONVENTION CENTRE, SEATTLE
13 & 14 MARCH 2012
TO BE RETURNED BY WEDNESDAY 15 FEBRUARY 2012

**COMPANY/ORGANISATION AND CONTACT**

Company Name			
Address			
		Post Code	
www	Email		
Contact Name	Tel		
Position	Fax		

PACKAGE BASIC

1.	<u>ADS MEMBERS:</u> UK Pavilion - per company 1 attendee* 6 sq m (2x3) booth	£3,400	£ _____
	* Additional attendee £180		£ _____
2.	<u>NON-ADS MEMBERS:</u> UK Pavilion – per company 1 attendee* 6 sq m (2x3) booth	£3,600	£ _____
	* Additional attendee £180		£ _____

DELUXE PACKAGE

3.	<u>ADS MEMBERS:</u> UK Pavilion – per company 2 attendees* 12 sq m (3X4) booth	£4,850	£ _____
	* Additional attendee £180		£ _____
4.	<u>NON-ADS MEMBERS:</u> UK Pavilion – per company 2 attendees* 12 sq m (3x4) booth	£5,050	£ _____
	* Additional attendee £180		£ _____

TOTAL £ _____

Please note: all costs are based on the following exchange rate: £1.00/€1.175. Should there be a variation in the exchange at the time of invoicing the new rate will apply.

EC VAT REGISTRATION NUMBER (Required to claim French TVA)

- Payment in advance is required to secure your booking and should be received with this application form.
- Cancellations: Charges will apply. Please read the Terms and Conditions for Participation in ADS Events on the reverse of this form.
- Submitting a completed application form confirms your agreement to the Terms and Conditions for Participation in ADS Events.
- Submission of the above credit card information confirms your agreement to debit those details for the required booking payment.

PLEASE SEND YOUR COMPLETED BOOKING FORM TOGETHER WITH PAYMENT TO:
 Gen Richards, ADS, Show Centre, ETPS Road, Farnborough Aerodrome, Farnborough, Hampshire, GU14 6FD
TEL: +44 (0) 20 7091 4520 **FAx:** +44 (0) 20 7091 4545 **E-MAIL:** gen.richards@adsgroup.org.uk

A receipted VAT invoice will be forwarded. VAT registration number 991 2734 95

Method of Payment:

Credit Card:	<input type="checkbox"/> VISA*	<input type="checkbox"/> VISA Debit*	<input type="checkbox"/> Mastercard*	<input type="checkbox"/> AMEX**	<input type="checkbox"/>
Card No:	CVI No:	Expiry Date:	Maestro Issue No:		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Name as appears on card: _____			Signature: _____		
Registered Card Address: _____					
_____ Postcode: _____					

*For VISA or Mastercard payments please include the 3 digit CVI No or Security code on reverse of card.

**American Express Credit Cards are subject to a 3.85% fee. Please include the 4 digit CVI or Security code on reverse of card.

NB; ADS will destroy the CVI code once payment has been processed.

By Cheque: I enclose a cheque for £ _____ made payable to "ADS Group Limited"

By Bank Transfer (purchase order no./company ref. MUST be quoted): PO/Ref _____

Sort Code: 60-08-13 Account Number: 58057145, IBAN: GB68 NWBK 6008 1358 0571 45
National Westminster Bank, 2 Alexandra Road, Farnborough, Hampshire, GU14 6YR, UK

Terms and Conditions for Participation in ADS Events

1. Definitions

In these terms and conditions the following words and expressions shall have the meaning as shown:

Application	means the request made by the Participant to attend or participate in the Event and submitted in the manner specified to ADS
Contract	The contract formed between the Participant and ADS as a result of the Application being accepted by the ADS
ADS	means ADS Group Limited.
Event	means the conference, exhibition, seminar, demonstration, meeting, lunch, dinner, mission or other type of occurrence to which the Application refers.
Organiser	means the owner or organiser of an exhibition with whom ADS has leased an area of exhibition space for sub-letting in parts to a number of Participants.
Participant	means any individual, firm or corporate body taking part in or attending an Event organised or managed by ADS
Price	means the total sum payable by the Participant to ADS in connection with an Event.

2. General

Participation in any Event organised by ADS is subject to the terms and conditions given below and all other terms and conditions contained in any purchase order or proposed by a Participant are excluded from the contract, including any variation, unless agreed by ADS in writing. Submission of a completed Application to participate in or attend an Event organised by ADS shall constitute acceptance of these terms. ADS reserves the right to refuse an Application without explanation.

The headings in these terms and conditions are for convenience only and shall not affect interpretation of a clause.

3. Prices

The price or prices for participating in an Event will be as shown on the application form. All prices exclude VAT.

4. Payment

Payment for attending or participating in an Event must be made in accordance with the information given in the application form prior to commencement of the Event unless agreed otherwise in writing. Any additional or extra charges arising during the course of an Event and for which the Participant is liable must be paid within 30 calendar days of the date of the ADS invoice for these sums.

5. Entry and Admission

No admission tickets, passes, itineraries, maps, exhibition stand allocations or other information required to attend or participate in an Event will be issued to a Participant until Payment has been received. ADS reserves the right to refuse admission to any person or to remove persons from an Event without explanation.

6. Variations and Amendments

A Participant wishing to vary or amend their Application must notify ADS in writing as soon as possible. ADS will use reasonable endeavours to accommodate requests for change and the Participant will be liable for any increase in Price arising from the variation or amendment.

If, for any reason, ADS has to change any of the arrangements relating to an Event it will inform Participants forthwith and use reasonable endeavours to minimise the impact of the changes.

7. Transfer

The right of a Participant to take part in or attend an Event arising from acceptance by ADS is personal to the Participant and may not be sold, transferred or given, in whole or in part, to a third party without the written permission of ADS.

8. Cancellation

8.1 Cancellation by ADS

If, for any reason, it becomes necessary for ADS to cancel an Event all monies paid will be refunded less an administration fee to cover any costs already incurred by ADS.

8.2 Cancellation by the Participant

8.2.1 if the value of the contract is £1,000 or less excluding VAT

In the event that a Participant wishes to cancel his participation in an Event the following will apply:

Cancellation more than 28 calendar days prior to commencement of Event: refund of all sums paid.

Cancellation less than 28 calendar days but more than 7 calendar days prior to commencement of an Event: refund of 50% of total price. Note – if payments up to the time of cancellation amount to less than 50% of the total price, the difference between that paid to date and 50% of the total price will become payable with immediate effect.

Cancellation 7 calendar days or less prior the commencement of Event: no refund and all outstanding sums become payable with immediate effect.

8.2.2 if the value of the Contract is greater than £1,000 excluding VAT

In the event that a Participant wishes to cancel his participation in an Event the following will apply:

Cancellation more than 120 calendar days prior to commencement of Event: refund of all sums paid only if ADS is able to re-sell the booking allocated to a cancelling Participant to another Participant.

Cancellation less than 120 calendar days but more than 28 calendar days prior to commencement of an Event: refund of 50% of total price only if ADS is able to re-sell the booking allocated to a cancelling Participant to another Participant. Note – if payments up to the time of cancellation amount to less than 50% of the total price, the difference between that paid to date and 50% of the total price will become payable with immediate effect.

Cancellation 28 calendar days or less prior the commencement of Event: no refund and all outstanding sums become payable with immediate effect.

8.3 Cancellation by a Third Party

If the Event is cancelled or abandoned or suspended in whole or in part by a third party, for example as a result of civil unrest, all monies paid will be refunded less an administration fee to cover any costs already incurred by ADS.

9. Liability

ADS will not be liable in contract, tort or otherwise for any loss of profit, special or consequential loss or damage e.g. loss of use, or any costs or expenses, or other claims whether caused by ADS, its employees, agents, servant or otherwise, arising from a Participant attending or taking part in an Event. This provision will not apply to claims in respect of death or personal injury.

The liability of ADS to the Participant for all claims in aggregate attributable to any one event and arising from a Participant attending or taking part in an Event shall not exceed the Price paid by the Participant.

10. Indemnity

The Participant shall indemnify, and keep ADS indemnified, against any loss or damage suffered by ADS arising from:

1. Any claim for an infringement by the Participant of a patent, registered design, trademark or copyright.
2. Failure of the Participant to pay any royalties.
3. Any action by the Participant, its employees, servants and agents in connection with the Event.
4. Failure by the Participant to comply with the Export Controls Act 2002 or the Manual of Protective Security including the provisions of Form 680.

11. Insurance

The Participant shall put in place and maintain insurance to cover claims arising from or in connection with the Event for third party death or personal injury and loss or damage to property including personal property. In addition, the Participant shall have in place a minimum of £5m Public Liability insurance.

If the Event is an exhibition then the Participant must ensure that his exhibits and other property are adequately insured throughout the period of the exhibition including transport to and from the exhibition site and stand build-up and breakdown periods. The Participant will hold harmless ADS and the Organiser for any loss or damage to his property incurred as a result of taking part in or attending an Event.

12. Force Majeure

ADS shall not be liable to the Participant or be deemed to be in breach of the Contract by reason of any delay in performing, or any failure to perform, any of its obligations under the Contract, if the delay or failure was due to a cause beyond that party's reasonable control.

13. Export Control Act 2002 and the Security Policy Framework

Participants shall ensure that their employees, servants, agents or otherwise comply with the requirements of the Export Control Act 2002 and the Security Policy Framework, and other relevant documents, including the provisions of the UK MoD Form 680, during the course of an Event. ADS accepts no liability for any costs or damages incurred by the Participant as a result of their failure to comply.

14. Rights of Third Parties

No right is granted under the Contract to any person who is not a party to the Contract to enforce any term of the Contract in his own right and ADS and the Participant declare they have no intention to grant any such right.

15. Bankruptcy or Insolvency

ADS may cancel the Contract after the beginning of any bankruptcy or insolvency proceeding by or against the Participant, or after the appointment of an assignee for the benefit of the Participant's creditors, or a receiver.

16. Hazardous Goods

The Participant undertakes not to bring any item or substance to an event whose movement or use is governed by the legislation of the country hosting the event

17. Common Industry Standards For Aerospace and Defence

Participants and their employees, agents, servants shall at all times in connection with the Event comply with the ethical standards set out in the AeroSpace and Defence Industries Association of Europe (ASD) Common Industry Standards, copies of which are available from the ASD website at www.asd-europe.org

18. Conflict

Where the Event is an exhibition and there is a conflict between the terms and conditions of the Organiser and these terms and conditions, the former shall prevail.

19. Applicable Law

These terms and conditions and any Contract resulting from acceptance by ADS of an Application shall be governed and construed in accordance with English Law and ADS and the Participant shall submit to the exclusive jurisdiction of the English courts in England.

November 2010